

REQUEST FOR QUOTES

Quotation (RFQ) for the Supply of Auto-Rickshaw Emergency Transport System parts in Kaduna

Issued by

Freehearts Africa Reach Out Foundation (FAROF)

Applications are invited for:

Title: Request for Quotation (RFQ) for the Supply of Auto-Rickshaw Emergency Transport System parts in Kaduna

Date posted January 12th 2024

The Freehearts Africa Reach Out Foundation invites interested vendors / organisations to indicate interest by submitting RFP documents for the following works:

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I. BACKGROUND AND SCOPE OF SUPPLY

1. ABOUT FAROF

Freehearts Africa Reach Out Foundation (FAROF): (www.farof.org) is a non-profit organization, established in 2013, with an active Consultative Status at the United Nations ECOSOC; and, certified by the Federal Ministry of Finance, Budget and National Planning in the FCT-Abuja, Nigeria (MBNP/NGOIC/S.1320/1). FAROF has a strong presence in the North West and the North Central region of Nigeria, with multiple sister organisations in North East, implementing programs that are focused in Education, Health- Maternal Newborn and Child Health and Nutrition MNCHN Programs). **with FAROF's over 13 years track record of implementing programs in Northern region of Nigeria to improve health and human development programs. We have a broad management team of experts and partners, implementing projects with international best practice. FAROF has received grants from varied donors/Grantors, such as U.S. President's Emergency Plan for AIDS Relief (PEPFAR), grant number GH12-1210 GH000922- Friend for Global Health Initiative in Nigeria (FGHIN), US Embassy, Abuja (SNI01419GR0054); with technical supports from UNICEF-Kaduna, National Agency for the Prohibition of Trafficking in Persons (NAPTIP), Global funds, Catholic Relief Service-CRS and other national and international partners. FAROF who is also a current grantee of the TY Danjuma Foundation under a five (5) year grant period on Maternal and Child Health and Nutrition Program (2022-2027) being implemented in Kaduna state, targeted at providing service to the 23LGAs through partnership with the Kaduna state Primary Health Care Board (KDSPHCB).**

2. BACKGROUND

Every day, Nigeria loses 2,300 under five-year-old children and 145 women of child bearing age, according to the 2018 Nigeria Demography Health Survey (NDHS) and World Health Organization (WHO), the Maternal Mortality Ratio MMR of Nigeria is estimated at **512 (per 100, 000 live births)** and **814 (per 100,000 live births)** respectively, and, the lifetime risk of a Nigerian woman dying during pregnancy, childbirth, postpartum or post-abortion is 1 in 22. Northern Nigeria has the highest child mortality rate and the highest fertility rate, using hard to reach communities in Kaduna State as project location, these communities recorded that pregnant Women attendance to antenatal care at facility level was less than 43.8%, while more than 59% of women delivers at home,

FAROF is implementing the **Partnering Effectively to Strengthen the Primary Health Care system for an Improved Maternal and Child Health in Kaduna state, Nigeria. (PIMACH Project**". The Overall goal is to Improve accessibility, utilization, availability and affordability of quality maternal and child health services in Kaduna state .

. The following broad objectives for this programme are:

- To train frontline health workers to effectively provide safe, sensitive, high quality maternal and child health services and create a platform for all health workers trained to share experience and address challenges in Kaduna state.

- To refer/link/escort at least 10,000 pregnant women and newborn across targeted Local Government Areas LGAs to take up Antenatal care service, PMTCT service, Childbirth and, timely immunization for under 2years at the facility level, while strengthening the referral system for an improved access to the nearest health facility in Kaduna state.
- To Increase the attendance of women by 85% to Antenatal care and child birth by skilled attendants at the facility level in Kaduna state.

Sustainability

The sustainability of the project will be measured on both the programmatic and operational levels. Programmatically, the office's problem solving and catalytic support will be conducted in a way to ensure widespread ownership and broad-based implementation of identified activities.

Scope of Deliverables

The vendors shall provide the following:

S/N	Items	Quantity/Pack	Remarks
1	Metal sheet plate	20	6ft by 18ft
2	Extra Tire:	4	F:5.00-12/R:4:50-12
3	Three Wheeler Auto Rickshaw Rear View Mirror	4	2mm thickness, black colour
4	Medical kit box	5	Weight (kg): 0.5 Color: Green
5	Construction of Oxygen compartment	2	2ft by 3ft black metal sheet and 1inch pipe
6	Siren	2	Sound: 110 db. 12V, siren range: 500m
7	waterproof lining floor	2	5ft by 8ft
8	Filled Oxygen Cylinder	1	2 litre/min 340 minutes 5 hrs 40 minute
9	Rickshaw Battery	2	Battery Type LifPO4 Prismatic Cell, Capacity 100Ah, Mileage 120-150Km, Nominal Voltage 48V

10	Autorickshaw ignition Keys	2	Displacement: 200CC to 250CC, 201 - 250cc ; Vehicle Category: Three Wheeler Auto Rickshaw ; Brand Name: OEM
11	Oxygen cylinder Regulator	2	Regulator inlet: 5/8" male thread, 10 years lifetime, Flow setting up to 25lpm

3.1. DELIVERABLES

The table below provides illustrative dates for the work:

Deadline for submission of Quotes	1 st February 2024
Distribution of Purchase Order (PO)	9 th February 2024
Delivery of items	30 th February 2024

3.2. EXPECTED VENDOR

The vendor should be willing to supply to designated location approved by FAROF in Kaduna state Nigeria and should have the following:

- The vendor should have prior experience supplying Autorickshaw parts and/or vehicular parts/motor cycle parts to organisations, most especially International Non-Governmental Organization (INGO) with good recommendations from clients.
- The interested vendor must have a legal right to operate in Nigeria, must be registered with the Corporate Affairs Commission (CAC) and have a TIN number.

II. INSTRUCTIONS FOR RESPONDING

This section addresses the process for responding to this solicitation. Bidders are encouraged to review this prior to completing their responses.

1. CONTACT

Please direct all inquiries and other communications to jpilaku@gainhealth.org
Cc: tolasunkanmi@gainhealth.org

2. SUBMISSION

Submission of Documents

Interested vendor should send an expression of interest including reasons for interest in the task, qualifications, quotations and prior experience in undertaking similar supply to: info@farof.org and cc osaro.edomwonyi@farof.org. Please use the subject line “**Quotes for Auto-Rickshaw ETS parts**” when responding

4. DEADLINE

Completed quotation should be submitted to info@farof.org and cc osaro.edomwonyi@farof.org before **1st February 2024, 23:59 West Africa Time.**

5. UNACCEPTABLE

The following quotations will automatically not be considered or accepted:

- Quotations that are received after the RFQ deadline at the specified receiving office.
- Incomplete Quotations.

6. ACCEPTANCE

FAROF will not necessarily accept the lowest cost or any of the Quotations submitted. Accordingly, eligibility requirements, evaluation criteria and mandatory requirements shall govern.

7. COMPLETION

- In case of errors in calculating overall costs, the unit costs will govern.
- It is the vendor's responsibility to understand the requirements and instructions specified by FAROF. In the event that clarification is necessary, vendors are advised to contact the responsible person at FAROF **under section II.1.**, prior to making their submission.
- While FAROF has used considerable efforts to ensure an accurate representation in this Request for Quotations (RFQ), the information contained in this RFQ is supplied solely as a guideline. The information is not warranted to be accurate by FAROF. Nothing in this RFQ is intended to relieve applicants from forming their own opinions and conclusions with respect to the matters addressed in this RFQ.
- By responding to this RFQ, the vendor confirms its understanding that failing to comply with any of the RFQ conditions may result in the disqualification of their submission.

8. RIGHTS OF REJECTION

FAROF reserves the right to reject any or all submissions or to cancel or withdraw this RFQ for any reason and at its sole discretion without incurring any cost or liability for costs or damages incurred by any vendor, including, without limitation, any expenses incurred in the preparation of the submission. The vendor acknowledges and agrees that FAROF will not indemnify the vendor for any costs, expenses, payments or damages directly or indirectly linked to the preparation of the submission.

9. REFERENCES

FAROF reserves the right, before awarding the contract to require the vendor to submit such evidence of qualifications as it may deem necessary, and will consider evidence concerning the financial, technical and other qualifications and abilities of the applicant.

10. RELEASE OF INFORMATION

After awarding the contract and upon written request to FAROF, only the following information will be released: Name of the successful applicant.

III. TERMS AND CONDITIONS OF THIS SOLICITATION

1. NOTICE OF NON-BINDING SOLICITATION

FAROF reserves the right to reject any and all bids received in response to this solicitation and is in no way bound to accept any quotations. FAROF additionally reserves the right to negotiate the substance of the successful vendors' quotations, as well as the option of accepting partial components of a quotation if deemed appropriate.

2. CONFIDENTIALITY

All information provided as part of this solicitation is considered confidential. In the event that any information is inappropriately released, FAROF will seek appropriate remedies as allowed. Quotations, discussions, and all information received in response to this solicitation will be held as strictly confidential.

3. RIGHT TO FINAL NEGOTIATIONS ON THE PROPOSAL

FAROF reserves the right to negotiate on the final costs, and the final scope of work of the quotation. FAROF reserves the right to limit or include third parties at FAROF's sole and full discretion in such negotiations.

4. EVALUATION CRITERIA

Quotations will be reviewed by the Selection Team using the following criteria. This list is not exhaustive or 100% inclusive and is provided to enhance the applicants' ability to respond with substance.

- Understanding of the scope of work.
- Past experience undertaking similar work.
- Rate.

FAROF reserves the right to contact the individual in order to verify the information provided as part of the Quotations.

5. REVIEW PROCESS

The review process will involve a Review Panel with Vendors selected by FAROF.

6. LIMITATIONS WITH REGARD TO THIRD PARTIES

FAROF does not represent, warrant, or act as agent for any third party as a result of this solicitation. This solicitation does not authorize any third party to bind or commit FAROF in any way without FAROF's express written consent.

7. COMMUNICATION

All communication regarding this solicitation shall be directed to appropriate parties at FAROF. Contacting third parties involved in the RFQ, the review panel, or any other party may be considered a conflict of interest and could result in disqualification of the proposal.



8. FINAL ACCEPTANCE

Award of a Quotation does not imply acceptance of its terms and conditions. FAROF reserves the right to negotiate on the final terms and conditions including the costs and the scope of work when negotiating the final contract to be agreed between FAROF and the applicant.

9. VALIDITY PERIOD

The offer of services will remain valid for a period of 30 days after the Quotations closing date. In the event of award, the successful vendor will be expected to enter into a contract subject to FAROF's terms and conditions.

10. INTELLECTUAL PROPERTY

Subject to the terms of the contract to be concluded between FAROF and the applicant, the ownership of the intellectual property related to the scope of work of the contract, including technical information, know-how, processes, copyrights, models, drawings, source code and specifications developed by the vendor in performance of the contract shall vest entirely with FAROF.

11. SCOPE OF CHANGE

Once the contract is signed, no increase in the liability of FAROF or in the fees to be paid by FAROF for the services resulting from any change, modification or interpretation of the documents will be authorised or paid to the vendor unless such change, modification or interpretation has received the express prior written approval of FAROF.

IV. OFFER OF SERVICES

1. Offer submitted by:

(Print or type name and address)

2. I (We) the undersigned hereby offer to FAROF, to furnish all necessary expertise, supervision, materials, and other things necessary to complete to the entire satisfaction of the Executive Director or authorised representative, the work as described in the Request for Quote according to the terms and conditions of FAROF for the following estimated fee: a. ___ Units

b. At _____ NGN per unit

3. I (We) agree that the Offer of Services will remain valid for a period of thirty (30) calendar days after the date of its receipt by FAROF.

4. I (We) herewith submit the following:

(a) 3 paragraph expression of interest including reasons for interest in the task, qualifications, prior experience with undertaking quotes, and unit cost

(b) This completed 'Offer of Services' form.

OFFERS WHICH DO NOT CONTAIN THE ABOVE-MENTIONED DOCUMENTATION OR DEVIATE FROM THE PRESCRIBED COSTING FORMAT MAY BE CONSIDERED INCOMPLETE AND NON-RESPONSIVE.

Date this day of Click or tap here to enter text. in Click or tap here to enter text.

Signature (vendor) Click or tap here to enter text.

